

**BOARD OF SELECTMEN  
MEETING MINUTES – April 13, 2015**

7:00 p.m. - Selectmen's Meeting Room, 63 Main Street, Northborough, MA

**MEMBERS PRESENT:** Dawn Rand, Chairman  
Leslie Rutan, Clerk  
Jason Perreault  
William Pantazis

**ABSENT:** Jeff Amberson, Vice Chairman

\*Pledge of Allegiance

**APPROVAL OF MINUTES – MARCH 23, 2015 REGULAR MEETING**

Selectman Pantazis moved the Board vote to approve the meeting minutes of the March 23, 2015 regular meeting as submitted; Selectman Rutan seconded the motion; all members voted in favor.

**7:00 p.m. - PUBLIC HEARING**

To consider Petition No. 16564254 from National Grid for one new Pole on Whitney Street.

A representative from National Grid was present to request the Board's approval for the placement of one new solely owned pole on Whitney Street at the intersection of Forbes Road for the purpose of providing a second service feed to the existing Genzyme Building located at 11 Forbes Road.

Selectman Rutan moved the Board vote to approve and execute Petition #16564254 as presented by National Grid for one new pole on Whitney Street; Selectman Pantazis seconded the motion; all members voted in favor.

**7:05 p.m. - LIAM FITZGERALD AND FAMILY**

Presentation on Northborough's First Community Fist Bump to support of the Leukemia & Lymphoma Society.

At the Board's invitation, Liam Fitzgerald was present along with his parents. Liam, a Northborough resident and a Leukemia survivor with Down Syndrome, was diagnosed with cancer when he was 4. Now at 9 years old, he is celebrating his two-year anniversary of being cancer-free. Liam became an internet sensation when a video of him fist bumping the Boston Bruins went viral. Taking advantage of his newfound fame, the community came together and planned Northborough's First Community Fist Bump event to support the Leukemia & Lymphoma Society.

The event garnered strong community support and helped to raise well over his personal goal of \$25,000. Also recognized during the event were three other local cancer survivors: Christian Campero – 7, Max Blasko – 12 and William Furgal – 7.

The Board presented Liam with a Certificate of Appreciation and a donation on behalf of the Board and the Town Administrator.

**7:15 p.m. - CARL KINKEL, CHAIR – CULTURAL COUNCIL**

To consider the request of the Cultural Council to increase their membership from seven to eleven members.

Cultural Council Member Ande Lockwood was present to request the Board's approval of the Council's request to increase their membership from seven to eleven members. This request is being made due to many of the members having to cycle off the Council at the same time after having served the maximum allowable two three-year terms. Increasing the membership to eleven members would allow new members time to acclimate to the duties of the Council prior to others leaving or cycling off.

Selectman Rutan moved the Board vote to approve the request of the Cultural Council to increase its membership from seven (7) members to (11) eleven members pursuant to 962 CMR – *Regulations for Local and Regional Cultural Council Operations and Procedures* Section 2.04 – *Establishment of a Local and Regional Cultural Council*; Selectman Pantazis seconded the motion; all members voted in favor.

**7:20 p.m. - RICK LEIF – NORTHBOROUGH AFFORDABLE HOUSING CORP (NAHC)**

Presentation on Article 57 – CPC Funding Transfer to NAHC for future creation of affordable housing.

Rick Leif was present on behalf of the Northborough Affordable Housing Corp (NAHC). Following Mr. Leif's presentation, Mr. Coderre informed the Board that approval of the \$500,000 CPA funding will be used by the NAHC for future creation of affordable housing. He added that the transfer of these funds will be contingent upon successful execution of a contract with the Town through the Board of Selectmen.

Mr. Coderre assured the Board that the agreement with the Northborough Affordable Housing Corporation (NAHC), pursuant to Article 57 of the Annual Town Meeting Warrant, addresses the primary concerns expressed by the various financial boards and committees, including:

1. Provision of a 2-year sunset on the authorization if the funds are not used.
2. The Town will hold the money and only disperse it in accordance with an agreed upon payment schedule as part of an approved project.
3. Any project proposed under the appropriation contained in Article 57 is first subject to approval by the Board of Selectmen at an open meeting.

Following the presentation, questions and comments were heard from members of the Board.

**7:20 p.m. - KATHY JOUBERT, TOWN PLANNER**

Acceptance of Deed for Barry Eager parcel as part of the Tri-Town Landscape Project.  
Town Planner Kathy Joubert was unable to attend tonight's meeting. Mr. Coderre informed members of the Board that a parcel of land containing approximately 4.75 acres on Smith Road is being donated by Barry Eager as part of the Tri-Town Landscape

Acceptance of Deed for Barry Eager Parcel Cont. . .

Protection Partnership Project. He added that the Sudbury Valley Trustees and the Towns of Northborough, Berlin and Boylston formed the partnership in an effort to protect land around Mount Pisgah.

Selectman Pantazis moved the Board vote to approve and execute the deed for property being donated by Barry Eager as part of the Tri-Town Landscape Protection Partnership Project as submitted by Town Planner Kathy Joubert; Selectman Rutan seconded the motion; all members voted in favor.

Presentation on Article 24 – Master Plan Funding

Mr. Coderre informed the Board that Town Planner Kathy Joubert was unable to attend tonight's meeting. He asked that the Board refer to the March 12, 2015 memo from Ms. Joubert which includes all necessary information about the proposed Master Plan Update.

**PUBLIC COMMENTS**

Rotary Club Chairman Chuck Frankian and members Pat and Skip Doyle were present and asked to address the Board about their decision to relocate the Applefest Street Fair back to Blake Street. Their decision is based on the Clubs effort to bring back community spirit in the downtown area and to help with the disjointed feeling of the events once the parade has passed. Members of the Board offered their appreciation and support of the Street Fair being relocated back to Blake Street.

**REPORTS**Jason Perreault

- Attended the public information session to hear the latest status update on the Lincoln Street Elementary School project.
- Attended the Fifth Year Anniversary celebration of the Senior Center.
- Participated in the Team Trivia Night sponsored by the Northborough Education Foundation.
- Attended Liam Fitzgerald's First Community Fist Bump Fundraising Event in support of the Leukemia & Lymphoma Society.

William Pantazis

- Attended the Fifth Year Anniversary celebration of the Senior Center.
- Announced that the Annual Town Meeting will be held on April 27<sup>th</sup> at the High School. Encouraged residents to attend and participate.

Leslie Rutan, Clerk

- Thanked everyone who attended the public information session on the Lincoln Street Elementary School project.
- In response to her question, Mr. Coderre confirmed that additional sections of sidewalks were constructed as part of the downtown construction project. The goal of the additional sections was to link sections of existing sidewalks in order to provide a continuous route.
- Congratulated Algonquin's 1100 Robotics Team on their success.

Jeff Amberson, Vice Chairman

- Absent.

Dawn Rand, Chairman

- Congratulated Senior Center Director Kelly Burke and Vicky Killeen for their coordinating the successful and well attended Fifth Year Anniversary celebration of the Senior Center.

John Coderre, Town Administrator

- Announced that the Town Meeting Warrant, as well as the complete Budget Book can be found on the Town Website. Both are also available for public viewing at the Town Hall, Senior Center and Library.

**OTHER BUSINESS**

None

**PRESENTATION ON FY2016 CAPITAL BUDGET**

Mr. Coderre made a presentation to the Board on the proposed FY2016 Capital Budget. The presentation included an overview of the recommended Capital Budget Projects included in the Town Meeting Warrant.

The total FY2016 Capital Budget is \$4,109,000. The \$2,194,000 in General Fund projects will be funded entirely by sources that will result in no new tax impact for residents. The \$280,000 for the ambulance replacement will be funded through the EMS Revolving Fund and \$1,635,000 in Water & Sewer Capital projects will be funded through a combination of Enterprise Fund Free Cash and Debt Service.

Mr. Coderre noted that the Financial Planning Committee and the Appropriations Committee unanimously recommend approval of the FY2016 Capital Budget.

Following Mr. Coderre's presentation, several questions and comments were heard from members of the Board.

**REAPPOINTMENTS TO BOARDS, COMMITTEES AND COMMISSIONS**

Selectman Perreault moved the Board vote to reappoint those individuals who appear on the "2015 Reappointment List" to the corresponding Boards, Committees and Commissions; Selectman Rutan seconded the motion; all members voted in favor.

**ASSIGNMENT OF TOWN MEETING WARRANT ARTICLES**

Members of the Board agreed on which Warrant Articles each of them would present at Town Meeting.

**VOTE ON TOWN MEETING WARRANT ARTICLE RECOMMENDATIONS**

The Board agreed to make a formal recommendation on the following Budget Warrant Articles at the Annual Town Meeting:

Selectman Perreault moved the Board vote to recommend approval of Article #4 at Town Meeting; Selectman Rutan seconded the motion; all members voted in favor.

**TOWN MEETING WARRANT ARTICLE RECOMMENDATIONS CONT. . .**

Selectman Perreault moved the Board vote to recommend approval of Article #5 at Town Meeting; Selectman Rutan seconded the motion; all members voted in favor.

Selectman Perreault moved the Board vote to recommend approval of Article #6 at Town Meeting; Selectman Pantazis seconded the motion; all members voted in favor.

Selectman Perreault moved the Board vote to recommend approval of Article #37 at Town Meeting; Selectman Pantazis seconded the motion; all members voted in favor.

Selectman Perreault moved the Board vote to recommend approval of Article #42 at Town Meeting; Selectman Pantazis seconded the motion; all members voted in favor.

Selectman Perreault moved the Board vote to recommend approval of Article #63 at Town Meeting; Selectman Pantazis seconded the motion; all members voted in favor.

**SET MEETING SCHEDULE FOR MAY – AUGUST**

Selectman Pantazis moved the Board vote to set the meeting schedule for May through August as follows:

May 18<sup>th</sup>  
 June 8<sup>th</sup> & 22<sup>nd</sup>  
 July 20<sup>th</sup>  
 August 10<sup>th</sup>

Selectman Rutan seconded the motion; all members voted in favor.

**EXECUTION OF CEMETERY DEEDS A966 & A967**

Selectman Perreault moved the Board vote to execute Cemetery Deeds A966 & A967; Selectman Pantazis seconded the motion; all members voted in favor.

**8:40 p.m. - EXECUTIVE SESSION**

Selectman Rutan moved the Board vote to enter into Executive Session pursuant to Massachusetts General Laws, Chapter 30A, Section 21, Subsection 3 (litigation) due to the Chair's determination that a discussion regarding this matter in an open meeting may have a detrimental effect on the position of the Board; Selectman Pantazis seconded the motion; the roll call vote was taken as follows:

Perreault	“aye”	Rutan	“aye”
Pantazis	“aye”	Rand	“aye”

Chairman Rand announced that the Board would return from Executive Session only to adjourn.

**ADJOURNMENT**

Selectman Pantazis moved the Board vote to adjourn; Selectman Rutan seconded the motion; all members voted in favor.

Meeting adjourned at 9:00 p.m.

Respectfully submitted,

Diane M. Wackell  
Executive Assistant to the  
Board of Selectmen

Documents used during meeting:

1. April 13, 2015 Meeting Agenda.
2. March 23, 2015 Meeting Minutes.
3. Information packet – National Grid Pole Petition.
4. Information packet – Liam Fitzgerald and Family.
5. Information packet – Cultural Council request to increase membership.
6. Information packet – Rick Leif – NAHC.
7. Information packet – Deed for Barry Eager Parcel.
8. Information packet – Master Plan Funding.
9. Information packet – FY2016 Capital Budget.
10. Information packet – Reappointments to Boards, Committee and Commissions.
11. Information packet – Assignment of Town Meeting Warrant Articles.
12. Memo – Meeting Schedule for May through August.
13. Cemetery Deeds.